

Singleton & Charlton Parish Council

Members of Singleton & Charlton Parish Council are summoned to a Council Meeting on Wednesday 17th July 2019 at 7pm in Singleton Village Hall

Members of the Public

Members of the Public are very welcome to attend and will be given the opportunity to speak at Item 7 on the agenda. There will also be reports from District and County Councillors as available.

All attending are reminded that mobile devices should be switched to silent for the duration of the meeting.

The meeting will be recorded, to enable the clerk to produce accurate minutes. The recording will be deleted after the minutes are approved.

AGENDA

1	Apologies for Absence JM, RT	2 mins
2	Declaration of Council Members of personal interests in any of the agenda items below	2 mins
3	Minutes of the last Parish Council Meeting – to approve as a correct record the Minutes of the Parish Council Meeting held on 15 th May 2019 and Minutes of The Annual Parish Meeting held on 29 th May 2019.	2 mins
4	Chairman’s Report	5 mins
5	County Councillor Report – Mr Jeremy Hunt, Chichester North Division - WSCC	5 mins
6	District Councillor Report – Mr Henry Potter, Boxgrove Ward	5 mins
7	Public Open Forum – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish	15 mins
8	Council Matters Parish Council Name Co-Option Policy Consultation – CDC Events Strategy Website Entry – Request from Jobcentre	5 mins
9	Village Matters – Decisions Required Volunteer Events – agree what is required, dates etc. Bench for Church Way – discuss suggestion to move one of the benches from the Closed Cemetery. Vulnerable Persons List – agree who should hold list and how it can be accessed. Playground – agree date for work to start and purchase of materials. Emergency Plan – agree names for roles to be filled. Adoption of Charlton Telephone Box – agree whether to purchase now or wait for confirmation of grant for defibrillator. Closed Cemetery – vote on whether to purchase lease. Pond – agree a date for clearance. Social Event/Fund Raising – do we proceed with the suggested event, if so, agree a date. Village Paths – agree whether volunteers can carry out work on the paths if Highways won’t undertake the work. Wheelie Bin Stickers – is this a good idea?	20 mins

	<p>STAG Meeting with Gillian Keegan – does the Parish Council think this is a good idea?</p> <p>Festival of Speed – does the Parish Council think it is a good idea to invite comments from the public to feedback to the Goodwood Motor Circuit meeting in October.</p> <p>Goodwood Motor Circuit Meeting – discuss their intended appointment of Deputy Chair.</p>	
10	<p>Finance</p> <p>Review of Expenditure v Budget, approval of the Accounts and Bank Reconciliations for the period ending 28th June 2019</p> <p>Payments for Consideration</p> <p>Any other financial issues – purchase of ink for DH printer.</p>	10 mins
11	<p>Planning = See Below</p> <p>Orchard House</p>	2 mins
12	<p>Agenda Items for Future Meetings</p> <p>Chris Paterson - SDNP</p>	5 mins

Signed & Dated – Clerk of Singleton & Charlton Parish Council

Parish Council Members – Cllr John McDonald, Cllr Adrian Taylor, Cllr Deborah Harwood, Cllr Jasper Richmond, Cllr Robert Maine, Cllr Matt Pennington. Cllr Jane Mayhew, Cllr Rebecca Trowell